



Application Form
Bromley Youth Music Trust
 Lead Partner in The Bromley Music Education Hub

Supported using public funding by



ARTS COUNCIL ENGLAND

TEACHER OF:

1. Personal Details (BLOCK CAPITALS)

Surname: Title (e.g Mr, Mrs, Miss, Ms) :

Firstname/s:

Previous surname if relevant:

Address:

Town or City:Postcode:

Telephone No. (home):e-mail (home)

Telephone No. (work):e-mail (work)

Telephone No. (mobile)

National Insurance No.									
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Do you require a work permit to work in the UK? YES NO

If yes and applicable, when does your permit expire? (month, year):

Are you recognised by the DCFS as a qualified teacher in the UK? YES NO

If yes, please give date of recognition (month, year):

Teaching experience (years):

When would you be able to take up this appointment?

2. Teaching experience

(Please start with most recent and continue overleaf if necessary)

Name of Music Service / School	Type of Establishment	From	To	Post held	Salary on leaving

Teaching experience

(continued)

Name of Music Service / School	Type of Establishment	From	To	Post held	Salary on leaving

3. Education, qualifications and training

School, College or University <small>(please state address)</small>	Dates	Titles and subjects	Certificate / Qualification Grade/Class <small>(please specify)</small>

4. Your supporting statement

Use this section to set out your reasons for applying for this post and show how your qualifications, experience, skill and qualities support your application.

5. References

Please give the names of two people from whom confidential references may be obtained. They should have knowledge of your professional capacity and one must be your most recent employer. Your referees will be contacted if you are called for interview

Referee	Referee
Position	Position
Employer/School name	Employer/School name
Address	Address
.....
.....
Post Code	Post Code
Tel No	Tel No
E mail	E mail
Professional relationship	Professional relationship
Period known (years)	Period known (years)

6. Additional information

Superannuation

Do you contribute to the Teachers' Pension Scheme: YES NO

Or other Superannuation (give name)

Vehicle Access

Do you hold a Full UK Driving Licence?: YES NO

Do you have access to a vehicle for business purposes? YES NO

Disability

Do you consider yourself to have a disability? YES NO

If yes: (i) If you are aware of any equipment or adaptations that will assist you, please give details:

.....

(ii) Will you require any assistance if called for interview? If yes, please give details:

.....

.....

Disclosure of relationship

Are you related to or have a close personal relationship with any Trustee or employee of Bromley Youth Music Trust?

YES NO

7. Protection of Children

Disclosure of any criminal background is required. Because of the nature of the work, teaching in the UK is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 (Exceptions) (Amendment) Order 1986, and therefore applicants are not entitled to withhold information about convictions which for other purposes are spent under the provisions of the Act. Offers of employment will also be dependent on completion of a satisfactory police check. Disclosure of a criminal background will not necessarily bar you from any appointment.

Have you ever been convicted of a criminal offence? YES NO

If yes, please give details:

Date:Offence:

Sentence:.....

Please give details of your police check with the DBS.

Police check date: DBS number:

8. Data Protection

Under the terms of the Data Protection Act 1998, the information you provide on this form will only be used by Bromley Youth Music Trust for the purpose of assessing your suitability for employment, for monitoring policies and procedures, and for personal management purposes.

For any position that you apply for, if unsuccessful, this information may be retained on file for 6 months. The information may be used in internal proceedings to consider a complaint about the selection process and/or to defend against a legal challenge to the fairness of the selection process from any interested party. The information you provide to us on this form may also be used in the prevention and detection of crime and fraud, or shared with other bodies administering public funds solely for this purpose.

9. To be signed by all applicants

I confirm that, to the best of my knowledge, the information on this form is true and correct.

I am in possession of the certificates I claim to hold, and understand that wilful falsification may result in dismissal if I am appointed.

I understand that any offer of employment will be subject to satisfactory medical and police checks.

Signed:.....

Date:

Bromley Youth Music Centre
Southborough Lane Bromley BR2 8AA

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